

## Faculty Governance Council

**Purpose:** The faculty and the college administration together make policy relevant to the faculty. In general, either the faculty, through the Faculty Governance Council (FGC), or the administration brings policy recommendation to one another for the purpose of developing policy. Following discussions and interactions between the FGC and the administration the policy may be put into practice. The Administration will, periodically but no less than twice annually, report to the Faculty Governance Council on policy issues relevant to the faculty. Specific duties for the Faculty Governance Council would include the following:

**Duties:**

- 1) Provide an additional mechanism for the views of faculty to be expressed and solicited by the College Administration.
- 2) Provide a faculty forum for deliberation, advice and suggestions with regard to college policies.
- 3) Receive, consider, and refer matters from and to the faculty as a whole based on recommendations from standing committees, special committees, or individual faculty members.
- 4) Make recommendations to the College Administration concerning review of the structure for standing committees within the college.
- 5) Monitor and coordinate progress of committees related to the mission and goals of the college.
- 6) Call for a faculty meeting, create or convene special committees and consult on the agenda of scheduled faculty meetings/retreats
- 7) Recommend and revise policies to the College Administration.
- 8) Consult with the College Administration on policy implementation.
- 9) Assist the Executive Associate Dean in the annual updates of the college's policy and procedures manual.
- 10) Work with the College Administration in developing, implementing, and monitoring the College's strategic plan.

Membership: Membership of the faculty governance council (FGC) will consist of 9 **elected** faculty members of the college of pharmacy. Faculty will be defined as anyone eligible for service on the senate. Three of these members will be the faculty senators. Faculty from each department (5) and faculty from distance campuses (JAX, ORL, STP) (1) will each elect one faculty member from their units to serve on the council. Faculty in a dean, director or academic unit head positions will not be eligible to serve, unless he or she is a senator, with the exception of the distant campus representative.

Members **willing to serve** on the FGC will be placed on the appropriate ballots within their respective unit. The procedure for voting within a unit will be determined by that unit .

Chair: The chair, vice-chair and recording secretary will be elected by the council for one-year terms. There is no limit as to how many times one may hold any of these positions. The chair of the faculty council will hold a seat on the Dean's Executive Council.

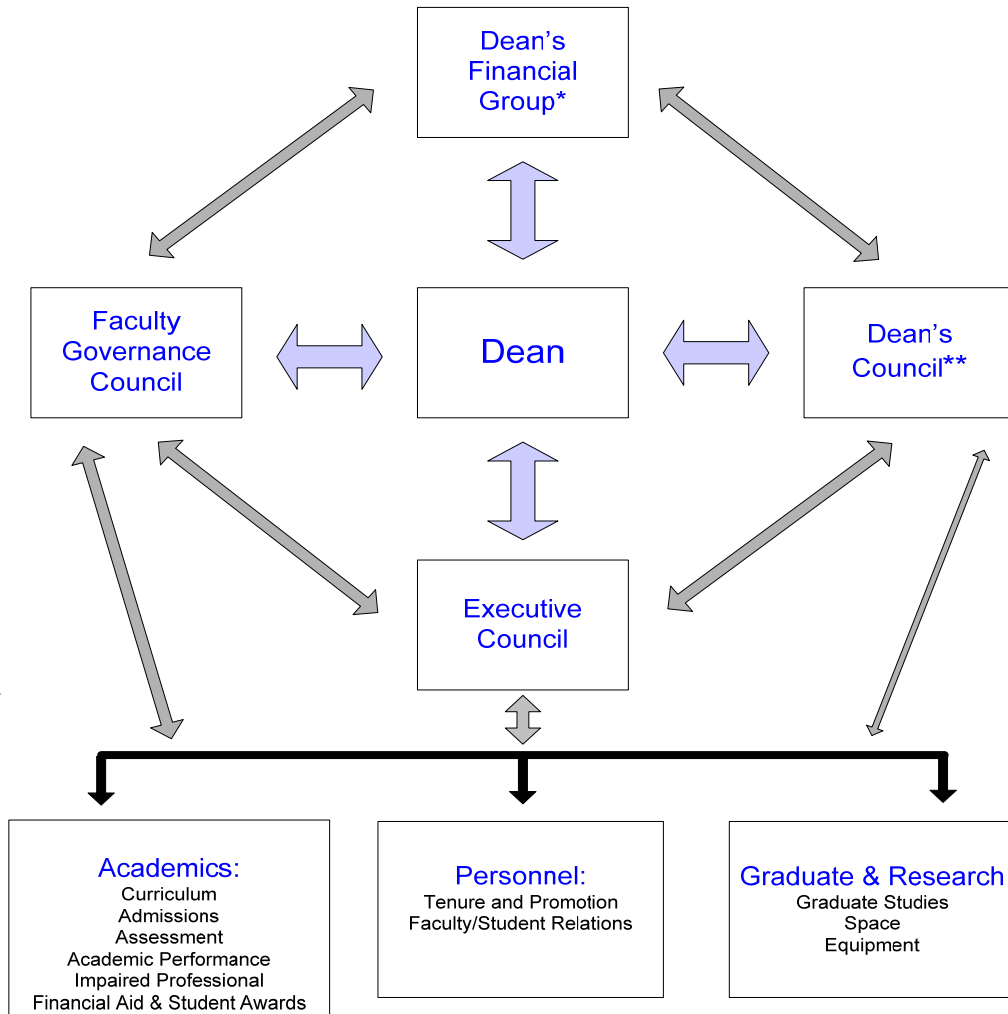
Term: All members will serve a 3 year term. The membership terms will be staggered. Except for membership on the senate, there is no term limit for membership on the faculty governance council. Voting for members will take place at the end of spring term of the academic year. For new members, the election will take place on or about June 1<sup>st</sup>. (Senators will be elected in the spring term.) In case of a vacancy, a new member shall be elected at a meeting in the appropriate unit and called for this purpose.

To accommodate the staggered term, the six elected (non-senator) members will be randomly assigned (and announced prior to the vote) to serve a one, two, or three year term. In all subsequent years, appointments will be for the regular 3 year limits.

Administrative Liaison: The Executive Associate Dean of the college will serve as the non-voting, ex-officio member and administrative liaison for the faculty advisory council.

Meetings: At least one per semester during the academic year (minimum of 3 meetings a calendar year). A meeting can be called by the chair of the council with reasonable notice to members.

flow chart



\* Dean's Financial Group = Dean, Executive Associate Dean and Senior Associate Dean for Financial Affairs and Administration

\*\* Dean's Council = All Deans in the College of Pharmacy