

Faculty Senate Meeting

Meeting Minutes

September 16, 2004

3:00pm

Reitz Union Auditorium

Agenda

Approval of [April 15, 2004 Minutes](#)
Approval of [August 31, 2004 Minutes](#)

Pierre Ramond
Pierre Ramond

Introductory Remarks

Pierre Ramond
Bernie Machen

Action Items

- [Water Institute Proposal \(Motion\)](#)
- [Interdisciplinary PhD Program \(Motion\)](#)
- [Compensation Committee Report Recommendations \(Motion\)](#)

Wendy Graham
Scott Nygren
Mike Katovich

Information Items

- [Suicide Prevention Awareness](#)
- PeopleSoft Update
- [PeopleSoft Questions & Answers](#)

Judy Bousquet
Ed Poppell
Fred Cantrell

Committee Report

- [Ad Hoc Joint Committee on Tenure](#)

James Klausner

Approval of April 15, 2004 Meeting Minutes

Pierre Ramond

Discussion: [Minutes of the April 15, 2004](#) meeting were displayed and approved.

Conclusions: Minutes approved

Approval of August 31, 2004 Meeting Minutes

Pierre Ramond

Discussion: [Minutes of the August 31, 2004](#) were displayed and approved.

Conclusions: Minutes were approved.

Introductory Remarks

Pierre Ramond

Discussion: Pierre Ramond provided an overview of the Senate website. He encouraged members to check the site frequently. He emphasized that it is a prime vehicle for delivering information to senators. Information includes meeting times and dates, as well as the agenda, minutes and any relevant documents on topics to be addressed. The website serves as a mechanism for communication and a way to provide information on a regular basis. Updates are added continuously. Pierre Ramond mentioned that there is helpful information on the new Peoplesoft system, including a list of the contact(s) for each College/Department as well as helpful answers to questions posed by the Steering Committee to Fred Cantrell.

Dr. Ramond asked each of the Senators to stand and introduce themselves. (by College)

Introductory Remarks		Bernie Machen	
Discussion: President Machen announced that a search committee, chaired by Doug Barrett, has begun the search to fill the position of Provost and Senior Vice President. President Machen mentioned that the individuals who will serve on this committee will be announced later in the week.			
President Machen encouraged the approval of such endeavors as the Water Institute, which is an action item on the agenda. President Machen encouraged each Senator to contemplate the positive benefits of these programs placing UF at the forefront of important issues. These programs also encourage interdisciplinary research and collaboration.			
The president provided an update on the destruction and devastation caused by Hurricane Ivan which hit the Florida panhandle (near Pensacola). Lives have been lost, a portion of a bridge has collapsed and Interstate 10 is closed in both directions. President Machen encouraged all Senators to think about how the Faculty Senate and UF can help to provide assistance. President Machen announced that getting to these areas is impossible right now since there is substantial damage. Pierre Ramond supported this and asked that any suggestions be provided to him.			
Water Institute Proposal		Wendy Graham	
Discussion: Wendy Graham presented a proposal for the Water Institute. She outlined the colleges and departments that are involved, the history to date, the mission, goals, the imminent national and state opportunities, the proposed structure and funding mechanisms for the institute and the anticipated next steps in the creation of the institute.			
Conclusions: The acceptance of this is for the proposal to go forward but would not require the Faculty Senate voting further once the details have been developed.			
Action items: A motion was made for the Faculty senate to endorse the proposal of a Water Institute as recommended by the Task Force Report. The senate recommends that the Faculty Launch Team be formed, as outlined in the report, to proceed with establishment of the Institute. Motion approved unanimously.		Person responsible:	Deadline:
Interdisciplinary PhD Program		Scott Nygren	
Discussion: Scott Nygren presented to the Faculty Senate committee the purpose and proposal of the program. The program is designed to allow a graduate student currently enrolled to design a program that is not currently offered at UF that blends two or more other degrees. Scott provided details and advised the Faculty Senate of where they can find and review the full proposal document, including examples.			
Conclusions: Scott Nygren asked that the Faculty Senate accept the proposal as outlined by the Committee.			
Action items: A motion was made that an Ad Hoc Committee had been formed and created an FAQ in response to Faculty Senate questions regarding the IS-PhD, in an attempt to resolve concerns over academic quality, departmental procedures and resource allocations. Accordingly, acceptance of the program and the proposal, and the program implemented. Motion approved unanimously.		Person responsible:	Deadline:

Compensation Committee Report Recommendations		Mike Katovich	
<p>Discussion: Mike Katovich delivered a report encouraging the formation of a Compensation Committee. The mission of the committee would be the reduction of the gap between rank-adjusted total compensation per faculty member at UF as compared to current top 10 institutions. They would monitor raise procedures and results. The committee would annually review colleges for adherence to the procedures. The committee would report its findings to the Senate.</p>			
<p>Action items: A motion was made to create an ad hoc Senate Compensation Committee that will have the responsibility of three major tasks:</p> <ol style="list-style-type: none"> 1) Monitor UF compensation relative to peer institutions, 2) Monitor raise procedures at UF, 3) Monitor raise results and salary structures at UF. <p>A request to create a standing Compensation Committee will be forwarded to the Constitution Committee. Both of these were approved unanimously by the Faculty Senate.</p>		<p>Person responsible: Mike Katovich Constitution Committee</p>	<p>Deadline:</p>
Suicide Prevention Awareness		Judy Bousquet	
<p>Discussion: Judy Bousquet gave a presentation on suicide prevention awareness. September 5-11 was National Suicide Prevention Week. She spoke of her personal connection to suicide and the efforts she is making to raise awareness. She asked faculty to help improve awareness, knowledge and communication about suicide prevention and emphasized the importance of awareness among Freshman students. Judy Bousquet also encouraged faculty and teachers to distribute and sign the proclamation, which can be found on the Faculty Senate website at http://www.senate.ufl.edu/minutes/suicidePrevent.doc. Judy Bousquet passed out a brochure to each of the Faculty Senate members.</p>			
PeopleSoft Update		Ed Poppell	
<p>Discussion: Vice President Ed Poppell thanked the Senate for the opportunity to keep the communication lines open. He explained how every payroll, personnel and financial process was changed July 1, 2004. Ed Poppell explained the rationale for having to switch to a new system. Although the transition has been trying, the conversion team recognizes the problems and is committed to addressing and correcting them. The biggest struggle has been with the security access function for employees. He said the conversion team wants to hear the problems so that they might correct them. Ed Poppell identified that each of the colleges has been assigned an individual to serve as the “go-to” person and they have direct contact to a Bridges team member. These contacts are identified and listed on the Faculty Senate website at http://www.senate.ufl.edu/psftContact.pdf. Ed Poppell encouraged all individuals to bear with them through the process.</p>			
PeopleSoft Questions & Answers		Fred Cantrell	
<p>Discussion: Fred Cantrell said they have created discussion modules on travel, grants and purchasing. Others will follow. These modules can be found on the UF Bridges web site. Tutorials and FAQs are attached to the modules. Reporting has been frustrating, so a UF reporting catalog has been established on the web page. It will list every available report. Each college and major unit has been assigned a Bridges liaison, and there is a SWAT team that can go on site to assist with problems. Fred Cantrell answered questions and suggested that lingering questions and problems be sent to him via e-mail. Fred Cantrell advised that he would take the time to answer these questions and will then post them to their site, as well as provide to the Faculty Senate for posting to the senate website. Currently there are answers to some questions previously submitted that can be found at http://www.senate.ufl.edu/steering_com/peoplesoftUpdate.pdf.</p>			

Ad Hoc Joint Committee on Tenure - Committee Report	James Klausner
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Discussion: James Klausner gave a committee report from the Tenure Committee. Some of the topics considered by the committee include tenure when ready, maximum probationary period, stopping the tenure clock for childbirth or serious illness, mentoring, midterm review, tenure criteria and assessing teaching performance. The committee recommends tenure when ready, a six-year maximum probationary period (with a maximum extension of two years), stopping the tenure clock, mentoring and a midterm review. In a survey of deans, most supported these measures. A special Faculty Senate meeting to discuss this report has been set for October 28, 2004.

Conclusions: James Klausner advised that if anyone had any suggestions or comments to let him know. James Klausner also advised the Faculty Senate that their proposal is ready and that what was presented is the completed proposal.

Additional Information

Meeting adjourned at 4:56 P.M.

Attendees:

<p><u>Voting Senators:</u> Reza Abbaschian Barry Ache Janaki Alavalapati Ellen Amatea Samim Anghaie Joe Aufmuth Swapna Banerjee David Barber Barbara Barletta Jerry Bartz MaryLou Behnke Karen Bjourndal Paul Blaser David Bloom David Bloomquist William Buhi MaryAnn Burg Margaret Carr Doug Cenzer Sandra Chance Carlene Chase Bill Chen Chunrong Ai Patrick Colahan Dan Connaughton Roxanne Connelley Jerry Cutler Timothy Davis Laura Ellis Tim Flynn Richard Foltz Paul George</p>	<p>Donald Graetz Jessie Gregory Cynthia Griffin Steve Hagen Peg Hall Peter Hirschfield Alice Holmes Marjori Hoy Mike Katovich Richard Kershner Charles Kibert Pradeep Kumar Christy Lemak William Lindberg Joseph Little Bernie Machen Lee McDowell Cathleen Mook John Moore Paul Mueller Carol Murphy Winston Nagan June Nogle Scott Nygren Ygnve Ohrn Paul Oppenheim Mickey Parish Karen Parker Praveen Pathak Rebecca Pauly James Pettigrew Jim Rodrigue Bhavani Sankar</p>	<p>Steven Sargent Robert Shaddy Stephen Smith Wesley Smith Chris Snodgrass Lewis Sussman Laura Sutton Crystal Thorpe Thomas Vickroy Eric Wachsman Bryan Weber Luise White George Wilson Danaya Wright Allen Wysocki Rock Yost Naomi Young</p> <p style="text-align: right;"><u>Officers:</u> Anthony Brennan, <i>Past-Chair</i> Rick Ragan, <i>Secretary</i> Pierre Ramond, <i>Chair</i> Kim Tanzer, <i>Chair-Elect</i> Barbara Wingo, <i>Parliamentarian</i></p> <p style="text-align: right;"><u>Student Senators:</u> Andrew Hoffman Alan Bliss Varendra Gosein</p>
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