

fine arts

College of Fine Arts

The College of Fine Arts Faculty Council and Administrative Council met and discussed the Budget Council Resolution key points and drafted the following responses to your questions.

1. Describe how faculty and staff are involved in budgeting processes in your college, focusing on procedures assuring timely review and input, and the entities involved in fulfilling the review function.

College Level:

- a) Expenses & available budget balances/ interim statements are reported to the faculty by the Dean at College meetings.
- b) Through representation on the Administrative Council faculty council is provided budget information throughout the semester as it is reported at biweekly Exec. meetings and monthly Faculty Council meetings.

School Level:

All faculty have access to budget review through HEADS reports within the accreditation process.

a) School of Theatre & Dance:

- * Director provides budget report at annual faculty meeting
- * Updates from director and faculty council representatives at biweekly meetings.
- * The Executive Committee (appointed body) advises the Director

b) School of Music:

- * Memo and email communications with School faculty
- * Advisory Committee (elected body) advises the Director

c) School of Art & Art History

- * Director reports at School faculty meetings
- * Advisory Committee (elected body) advises the Director

Centers & Institutes:

Budgets were reported to the Administrative & Faculty Councils at the closing year meeting.

Units:

School of Theatre & Dance Design Faculty have access and review of production budgets.

2. Describe plans in place to further develop this process, especially its implementation at all unit levels.

The school directors have been charged with reviewing the current processes and working with faculty to develop implementation at all unit levels.