

**DRAFT**  
**College of Education Budgetary Affairs Committee**  
**Budget Council of the Faculty Senate Survey**

To be presented at FPC on November 5, 2007:

- 1. Describe how faculty and staff are involved in budgeting processes in your college, focusing on procedures assuring timely review and input, and the entities involved in fulfilling the review function.**

At this time, there are no specific policies in effect that are related to faculty review and input in the College of Education' budget. There are established practices, however, at both the departmental and college level that are designed to assure timely review of the budget process. Currently, input from faculty concerning budgetary issues is encouraged by the Dean at the departmental level and at the college level. At the college level the Faculty and Budgetary Affairs Committee (FBAC) of the Faculty Policy Council (FPC), which before this year included the budget as part of its purview, had the authority to seek information about the budget and the budget process.

In 2006-2007, FBAC developed a proposal to clarify the budgetary role of the FPC. In spring of 2007, FBAC committee members interviewed department chairs and Deans Emihovich and Benson to discuss the various budget steps and timeline of the budget process in the college. Results of these interviews indicated there is wide variability in how departments involve faculty in budgetary review and input. All department chairs reported that faculty members are informed of budget decisions. However, how this review is accomplished is not uniform across departments. At the college level, Dean Emihovich annually reports budget information to faculty at FPC meetings and at several meetings with the department chairs during the budget process. Chairs are in turn encouraged by the Dean to share the college budget and their departmental budgets with their faculty.

- 2. Describe plans in place to further develop this process, especially its implementation at all unit levels.**

Beginning in 2007-2008, the Faculty Policy Council (FPC) established a separate committee, the Budget Affairs Committee (BAC), to further clarify and articulate the role the faculty governing body can and should play in the budgetary process.

The charge of this newly formed committee is (a) to help ensure that the budgetary decision-making process at the college and the department level is transparent and (b) to ensure a process of accountability for how money is spent by the college and the departments. This committee will identify budget-related information to be requested from the Dean and departments and use this data to indicate main budget issues to be discussed by FPC. First steps toward meeting these goals include developing a reporting schedule questions for the Dean's office for the purposes of transparency and accountability and to identify whether specific policies are needed regarding faculty involvement and what, how, and when budget information is shared.