

**Infrastructure Council**  
Chair: H. Jane Brockmann  
4 Mar 2010  
Library West Room 429  
9-11 AM

**Minutes**

Attendees:

Jane Brockmann  
John Ingram  
Mark Orazem  
Leah Rosenberg  
Naomi Young  
Tim Young

Not attending:

Guests:  
David Looney  
Mark Brackett  
Lionel Dubay  
Jerry Meriwether  
Frank Barone

The meeting was called to order at 9:03 AM

The minutes of the 11 Feb meeting were approved.

Jane Brockmann informed the council that elections will be held during the April meeting to elect the 2010-2011 infrastructure council chair.

The council discussed the textbook adoption Web site with guests from business services. David Looney discussed the history of the textbook adoption Web site. The team is working to meet both state and federal guidelines for textbook adoptions. The council discussed issues related to editing existing books, cross listed courses, departments that are listed incorrectly, students ordering incorrect versions of books, book orders for foreign language courses and that many texts are never ordered by local bookstores. The council also discussed the need for librarians to be able to have access to the book lists so that they can place orders for the libraries. Business Services is currently updating the site and will consider these concerns as they move forward with the updates.

The council also discussed FERPA training. Council members will take the online training course and make recommendations for improvements to the course.

The council followed up on its March discussion of the Physical Plant Division and discussed informing the administration that the faculty have concerns regarding the lack of heat at PK Yonge.

There will be a campus transit planning forum.

The Historic Preservation committee approved plans for the renovation of Newell hall into a student center.

The meeting adjourned at 11 AM.